

**Town of Upton**



**Massachusetts**

**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Town Hall Building Committee

**Meeting Day, Date, Time:** Wednesday, Nov 7 @ 10:00 am,

**Location:** Town Hall

**Agenda:**

Open Meeting/Review Agenda

Update from OPM

Approve minutes from August 7 and October 4

Invoice from Vertex

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**

**RECEIVED**

*By Kelly A. McElreath at 10:33 am, Oct 25, 2012*